



Required Documentation for Immigrant Visa Applicants

All applicants will be required to register using <http://www.ustraveldocs.com/sv> or by calling our Visa Information Service phone number: (503) 2113-3122 in El Salvador or (703) 745-5476 in the United States. At the time of your call please have in hand the following information: Passport at hand and case number and visa category.

Please note that *only* applicants with *all* of the following required documents will be allowed to complete their interview on the scheduled date. Please note that this list of documents is more extensive than what is required by NVC to schedule an appointment.

All applicants are required to bring the following documents to their interview:

- ☐ Payment for visa fee (by cash or credit card) of \$230 for family-based visas or \$405 for employment-based visas, if not already paid;
- ☐ Original birth certificate, without modifications or corrections;
- ☐ Recent birth certificate, issued no more than three months prior to your interview date;
- ☐ Two passport-style photos of yourself and your petitioner, taken no more than 30 days prior to your interview. The photos must show your full face, looking directly at the camera, centered in the photograph, with a white background and no border. The face should cover 50% of the photograph area, and the ears should be clearly visible. The photo should be two inches by two inches (approximately 50 mm X 50 mm). Please write the name of the person in the photograph on the back side;
- ☐ Valid passport with at least six months of validity remaining;
- ☐ All previous passports used for travel to the United States., including all U.S. visas;
- ☐ Form DS-230, Part I and Part II (unsigned). This form must be filled out completely and accurately – failure to do so will result in delay of your case and possible denial of the visa due to inaccurate information. Any questions that are not applicable to your case should be answered “N/A”;
- ☐ Medical exam results. The results from your medical exams will be sent to the Consular Section directly by the doctor’s office. In order for the results to arrive in time for your interview, you must schedule your examinations at least three weeks prior to your interview appointment. Failure to complete the medical exams three weeks prior to your interview will require the applicant to schedule a new appointment to continue their interview at a later date. Please see the attached document, “Instructions for Scheduling Medical Exams,” for more information.
- ☐ Complete affidavit of support (Form I-864), signed by the petitioner, including proof of citizenship/residence, tax documents, and W2 forms from the most recent tax year. If the petitioner did not pay U.S. taxes, they must attach a signed letter explaining why they did not pay U.S. taxes, but they are still required to complete the I-864. If the I-864 includes income from more than one person, each person must complete and sign Form I-864A and attach it to the original form. If the petitioner does not earn enough income to support the beneficiary and all derivatives at 125% of the U.S. poverty guidelines, a second sponsor will need to complete and sign another Form I-864, including proof of citizenship/residence, U.S. tax documents, and W2 forms from the most recent tax year.

Additional documents required for applicants that meet certain criteria:

- ☐ Applicants who are 18 years or older must submit a police certificate for each country that they have lived in for at least six months after the age of 16. Police certificates for El Salvador should be issued by the National Civil Police.
- ☐ Applicants who are or have been married must submit their original marriage certificate for each marriage, current or prior.
- ☐ Applicants who have been divorced must submit an original divorce decree for each divorce.
- ☐ Applicants who have been widowed must submit an original death certificate for their deceased spouse.
- ☐ Applicants who have been arrested for any reason must submit all criminal records, including court proceedings and decrees of final judgment on their case.
- ☐ Applicants who have been detained in the United States at any time or deported from the U.S. must submit all documents relating to their immigration proceedings, including deportation orders, voluntary departure orders, and immigration court proceedings.
- ☐ Applicants who are being petitioned by their spouse or fiancé must submit proof of their relationship with the petitioner. This includes birth certificates of any common children, wedding photos, family/vacation/holiday photos, remittance receipts, cards/letters, proof of jointly-owned property, joint bank accounts, utility bills in both names, insurance policies in both names, joint tax returns, etc.
- ☐ Applicants who have served in the armed forces of any country must submit their military service records, including discharge record.
- ☐ Applicants who are being petitioned by their father *and* who were registered late or recognized by their father more than a year after their date of birth should submit their infant footprints from their birth hospital and baptismal certificate (only if the father's name appears on the documents), as well as photos. Applicants who have been in the United States illegally and were granted Temporary Protected Status or political asylum must submit all applications for TPS/asylum, any approval or denial documents, and cards issued to the applicant. Claims of TPS or political asylum will not be acknowledged without complete documentation – the burden of proof of legal status in the U.S. is on the applicant.
- ☐ Applicants with special needs or under the age of 14 must be accompanied to the interview by a biological parent, legal guardian (who must show proof of legal custody), or someone in possession of a notarized power of attorney for the biological parent or legal guardian. The accompanying adult must show proof of identification before the interview.

Reminder: All of the documents lists above that apply to your case are required. You will be required to schedule a new appointment to continue your immigrant visa interview once you have assembled all of the required documents. Appearing for an appointment without these documents will significantly delay the processing of your case.